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63D CONGRESS }
3d Session }

SENATE

{ DOCUMENT
No. 628

PROPERTY IN POSSESSION OF THE SECRETARY OF THE SENATE

LETTER FROM
THE SECRETARY OF THE SENATE

SUBMITTING

A FULL AND COMPLETE ACCOUNT OF
ALL PROPERTY IN HIS POSSESSION ON
THE 7TH DAY OF DECEMBER, 1914



DECEMBER 8, 1914.—Referred to the Committee on Printing

WASHINGTON
GOVERNMENT PRINTING OFFICE
1914



REPORTED BY MR. FLETCHER.

IN THE SENATE OF THE UNITED STATES,
December 8, 1914.

Resolved, That the account submitted by the Secretary of the Senate on December 7, 1914, of all property and stationery in his possession on December 7, 1914, be printed as a Senate document.

Attest:

JAMES M. BAKER, Secretary.

PROPERTY IN POSSESSION OF THE SECRETARY OF THE SENATE.

UNITED STATES SENATE,
OFFICE OF THE SECRETARY,
December 7, 1914.

SIR: I have the honor to submit a full and complete account of all property, including stationery, belonging to the United States in my possession on the 7th day of December, 1914, in compliance with the requirements of section 72 of the Revised Statutes of the United States.

Respectfully,

JAMES M. BAKER,
Secretary.

Hon. THOMAS R. MARSHALL,
President of the Senate.

LIST OF PROPERTY, ETC., IN THE POSSESSION OF THE SECRETARY OF THE SENATE ON DECEMBER 7, 1914.

SECRETARY'S ROOM.

1 gilt-frame mirror.	1 pair brass andirons.
1 small walnut-frame mirror.	3 pairs lace curtains.
3 mahogany file and book cases.	3 pairs window portières.
1 marble clock.	2 mahogany wood boxes.
3 venetian shades.	2 waste baskets.
3 leather-covered armchairs.	2 cuspidors.
1 mahogany and leather revolving desk chair.	1 Webster's Dictionary and metal stand.
4 mahogany and leather straight chairs.	1 large Bible.
1 walnut table desk.	2 small Bibles.
1 mahogany table.	1 letter scale.
1 large red velvet rug.	1 plated pitcher and tray.
1 small typewriter table.	1 glass flower vase.
1 telephone stand.	2 thermometers.
1 mahogany and leather screen.	1 water bucket.
1 electric drop-light.	1 whisk, 1 hairbrush, 1 clothes brush.
1 small stationery case.	1 nail brush and dish.
1 electric fan.	12 glasses.
1 wire fire screen.	1 soap dish.
1 mahogany and glass fire screen.	1 No. 10 Remington typewriter, No. 36170.
1 fire set and stand.	

FINANCIAL CLERK'S ROOM.

1 Hall's safe.	4 mahogany roll-top desks.
1 Herring & Floyd safe.	1 flat-top walnut typewriter desk.
2 small steel safes.	3 mahogany leather-covered revolving desk chairs.
1 steel standing desk.	1 walnut revolving desk chair.
1 steel wardrobe.	1 oak revolving chair.
1 small metal bookcase.	

LIST OF PROPERTY, ETC., IN THE POSSESSION OF THE SECRETARY OF THE SENATE
ON DECEMBER 7, 1914—Continued.

FINANCIAL CLERK'S ROOM—continued.

1 bent-wood cane-seat chair.	2 glasses.
1 imitation mahogany and leather sofa.	2 leather satchels.
1 large gilt-frame mirror.	1 barometer.
1 2-drawer card-index cabinet.	1 check-punching machine.
3 waste baskets.	1 clothes brush.
1 city directory, 1914.	1 soap dish.
2 electric fans.	4 cuspidors.
1 calendar clock.	4 rubber mats.
1 velvet carpet.	1 No. 3 Monarch typewriter, No. 104566, and rubber cover.
1 footstool.	1 No. 10 Remington typewriter, No. 173067.
1 thermometer.	1 No. 11 Remington typewriter, No. 224326.
1 hand-seal press, United States Senate.	1 mahogany portable file case.
1 electric drop-light.	
1 electric flexible-arm portable light.	
2 electric orchestra lights.	
1 water cooler.	

EXECUTIVE CLERK'S ROOM.

1 gilt-frame mirror.	1 electric drop-light.
1 black-marble clock.	4 wastebaskets.
1 6-foot mahogany table desk.	2 copyholders.
1 mahogany roll-top desk.	1 numbering machine.
2 walnut roll-top desks.	1 old safe.
3 cane-seat mahogany revolving desk chairs.	2 redwood file boxes.
2 cane-seat bent-wood chairs.	2 cuspidors.
1 mahogany and leather revolving desk chair.	4 rubber typewriter covers.
2 small typewriter chairs.	1 small mahogany file cabinet.
1 walnut telephone booth.	1 No. 10 Remington typewriter, No. 194535.
1 walnut paper rack.	1 No. 10 Remington typewriter, No. 179669.
3 typewriter stands, metal.	1 No. 10 Remington typewriter, No. 60057.
2 electric fans.	1 No. 10 Remington typewriter, No. 267365.
2 steel file cases.	
1 flexible-arm portable electric light.	

CHIEF CLERK'S ROOM.

1 steel wardrobe.	3 rubber typewriter covers.
2 large mahogany book and file cases.	1 electric fan.
1 mahogany bookcase, in window.	5 mahogany and leather revolving desk chairs.
2 walnut revolving book cases.	1 mahogany revolving desk chair.
1 small mahogany case of drawers.	3 mahogany cane-seat revolving desk chairs.
1 mahogany card-index cabinet..	2 bent-wood cane-seat chairs.
1 14-drawer mahogany card-index file case.	1 Century water cooler and stand.
1 gilt-frame mirror.	1 hand dating machine.
1 set pigeonholes.	1 No. 10 Remington typewriter No. 92723.
1 stepladder chair.	1 No. 5 Underwood typewriter No. 391193.
1 city directory, 1914.	1 No. 10 Remington typewriter No. 347525.
7 wastebaskets.	1 No. 10 Remington typewriter No. 194536.
1 observatory wall clock.	1 No. 2 Smith Premier typewriter No. 124299.
3 cuspidors.	1 No. 10 Remington typewriter No. 5803.
2 typewriter mats.	1 No. 3 Monarch typewriter No. 68572.
4 walnut roll-top desks.	
4 walnut roll-top typewriter desks.	
1 small mahogany roll-top desk.	
1 clothes brush.	
1 desk typewriter support.	

LIST OF PROPERTY, ETC., IN THE POSSESSION OF THE SECRETARY OF THE SENATE
ON DECEMBER 7, 1914—Continued.

ENGROSSING AND ENROLLING ROOM.

1 gilt frame mirror.	1 rubber mat.
1 marble clock.	1 brass umbrella stand.
1 10-foot walnut reporters' table.	6 electric drop-lights.
1 small walnut table.	1 letter scale.
2 black-walnut cases for bill blanks.	1 floor mop.
1 stepladder.	1 dust pan and brush.
2 mahogany book and file cases.	1 clothes brush.
1 letter press and stand.	1 whisk broom.
1 steel wardrobe.	1 hair brush.
1 walnut cabinet of drawers.	9 wastebaskets.
1 rubber-tired truck.	1 straw broom.
1 water cooler and mahogany stand.	5 mahogany and leather revolving desk chairs.
1 vacuum carpet cleaner.	1 mahogany and cane revolving desk chair.
5 cuspidors.	1 walnut and leather revolving desk chair.
2 feather dusters.	9 bent-wood cane-seat chairs.
3 metal water buckets.	1 revolving stool.
1 wooden bucket.	2 metal typewriter stands.
1 carpet sweeper.	3 rubber typewriter covers.
2 pencil sharpeners.	1 soap dish.
1 Webster's Dictionary, 1902.	1 Century Dictionary, 6 volumes.
200 towels.	1 No. 10 Smith-Premier typewriter, No. 4437.
1 walnut table desk.	1 No. 10 Remington typewriter, No. 13071.
2 walnut roll-top desks and file cases.	1 No. 5 Underwood typewriter, No. 187407.
2 walnut roll-top desks.	1 No. 10 Remington typewriter, No. 129243.
2 mahogany roll-top desks.	
1 walnut roll-top typewriter desk.	
2 glasses.	
1 hair broom.	
6 desk baskets.	
1 pasting machine.	
1 electric fan.	
1 lot rubber hand stamps and 2 brackets for same.	

STATIONERY ROOM.

1 large walnut table with drawers.	1 nickel cooler.
1 mahogany and leather screen.	1 flexible-arm portable light.
1 case of drawers.	1 drop-light.
1 label case.	1 city directory, 1914.
1 basket truck.	1 Webster's Dictionary, 1886.
1 metal paper rack.	2 clocks.
2 wooden stepladders.	1 show case, glass and marble.
1 dustpan and brush.	1 steel roll-top desk.
3 cuspidors.	1 steel table desk.
1 feather duster.	2 flat-top oak typewriter desks.
2 steel stepladders.	2 mahogany cane-seat revolving chairs.
1 dusting brush.	2 leather-seat mahogany revolving chairs.
3 wastebaskets.	1 oak revolving chair, leather seat.
2 tin buckets.	2 bent-wood chairs.
1 wooden bucket.	2 pencil sharpeners.
1 thermometer.	1 No. 6 Remington typewriter, No. 143169.
1 hammer.	
3 electric fans.	

LIST OF PROPERTY, ETC., IN THE POSSESSION OF THE SECRETARY OF THE SENATE
ON DECEMBER 7, 1914—Continued.

LIBRARY.

Room No. 1.

1 12-drawer mahogany card-index cabinet.	2 wastebaskets.
1 mahogany revolving bookcase.	1 whisk.
1 fire set.	2 drop-lights.
1 wire screen and brass guard.	2 stepladders.
1 fire grate.	1 8-foot solid mahogany table.
1 gilt-frame mirror.	1 8-foot mahogany table, cloth cover.
1 small marble-top table.	4 mahogany and leather revolving chairs.
1 onyx clock.	1 mahogany and leather armchair.
2 porcelain cupids.	1 mahogany and leather adjustable reading chair
2 nickel desk bells.	1 mahogany revolving desk chair.
1 thermometer.	1 pair wooden steps.
1 globe revolving atlas of the world.	
1 green carpet rug.	

Room No. 2.

1 black marble clock.	1 green carpet rug.
1 cuspidor.	2 mahogany and leather revolving desk chairs.
4 waste baskets.	1 mahogany revolving desk chair.
1 pencil sharpener.	1 mahogany typewriter chair.
3 drop-lights.	5 bent-wood cane-seat chairs.
2 typewriter supports, desk.	2 stepladders.
3 small mahogany tables.	1 No. 2 Smith Premier typewriter, No. 116369.
1 mahogany typewriter flat desk.	1 No. 4 Underwood typewriter, No. 690456.
2 mahogany flat-top desks.	1 No. 3 Monarch typewriter, No. 77278.
1 mahogany roll-top desk.	2 rubber typewriter covers.
1 2-drawer card-index cabinet.	1 metal typewriter stand.
1 thermometer.	
1 metal towel rack.	

Room No. 3.

1 velvet carpet.	1 walnut and leather armchair.
4 mahogany bookcases.	1 leather armchair.
1 mahogany-frame mantle mirror.	1 mahogany revolving desk chair.
1 old mahogany-frame mirror.	1 leather and mahogany armchair.
1 fire screen.	2 mahogany and leather armchairs.
1 fire grate.	1 leather and mahogany revolving chair.
1 round mahogany table.	1 mahogany telephone stand.
1 small marble-top table.	1 porcelain cuspidor.
1 plated pitcher and tray.	1 porcelain umbrella holder.

Upper rooms.

1 old water cooler and stand.	2 electric stoves.
4 soap dishes.	8 electric fans.
1 feather duster.	2 old carpet sweepers.
3 cupids.	1 old leather couch.
1 truck.	1 velvet cushion.
5 stepladders.	1 old uncovered couch.
2 old letterpresses.	3 table desks.
1 screen.	1 mahogany roll-top desk.
4 drop-lights.	1 small table desk.
2 wooden steps.	1 metal table.
2 pieces carpet.	1 walnut 6-foot table.
2 carpet rugs.	1 metal typewriter stand.
2 straw brooms.	2 clocks.
2 hair brooms.	1 small table.
4 tin buckets.	3 old mahogany and glass bookcases.
1 dustpan and brush.	Steel shelving and file cases.
1 basin.	1 four-drawer card-index cabinet.
3 wastebaskets.	1 one-section oak file cabinet.

LIST OF PROPERTY, ETC., IN THE POSSESSION OF THE SECRETARY OF THE SENATE
ON DECEMBER 7, 1914—Continued.

LIBRARY—continued.

Upper rooms—Continued.

3 revolving desk chairs.
1 oak revolving stool.
5 cane-seat chairs.
2 oak wardrobes.
1 narrow oak hatrack with mirror.
1 old gilt-frame mirror.

1 typewriter table.
1 No. 4 Underwood typewriter, No. 226639, and rubber cover.
1 three-shelf bookcase and base.
1 electric flexible-arm portable light.

DOCUMENT ROOMS.

1 carpet.
6 pairs linen curtains.
1 clock.
1 revolving bookcase, walnut.
6 stepladders.
3 orchestra electric lights.
1 truck.
1 carpet sweeper.
1 hair broom.
1 water cooler and stand.
1 thermometer.
3 cuspidors.
1 small oak table.
2 metal tables.
2 oak and leather revolving chairs.
2 leather-covered arm straight chairs.
6 cane-seat bent-wood chairs.
1 mahogany and leather revolving chair.
3 electric fans.

1 steel wardrobe.
1 thirty-drawer mahogany card-index file cabinet and base.
2 mahogany and leather revolving desk chairs.
1 willow hamper.
6 step stools.
4 wastebaskets.
2 water buckets.
1 plush portière and pole.
2 oak roll-top desks.
1 small walnut flat desk.
2 flat-top oak typewriter desks.
2 small folding tables.
1 walnut roll-top desk.
1 No. 4 Underwood typewriter, No. 368738.
1 No. 4 Underwood typewriter, No. 403169.

STOREROOMS 9, 33, 34, AND 38.

1 set shelves.
3 old cases.
2 mahogany file and book cases.
2 sets pigeonholes.
1 lot metal file boxes, old.
1 two-drawer card-index cabinet.
1 set mahogany shelves.
1 walnut-case clock.
2 velvet rugs, old.
4 stepladders.
2 wastebaskets.
2 drop-lights.
1 old mirror.
2 plated pitchers.
2 cuspidors.
1 pasting machine.
2 oak roll-top desks, large.
1 old electric stove.
1 electric fan.
1 old leather sofa.
1 oak table, cloth top.

2 bent-wood chairs.
1 stuffed leather rocking chair.
1 bucket.
1 blanket.
1 pillow.
1 green carpet rug.
1 desk top, cloth covered.
1 writing desk, mahogany, old.
2 oak extension tables.
3 leather-seat armchairs.
1 wicker rocker.
3 old walnut and leather chairs.
1 old green-leather chair.
1 oak revolving chair.
1 mahogany and leather revolving desk chair.
2 oak and cane revolving chairs.
1 old leather sofa.
2 metal typewriter covers.
1 No. 10 Remington typewriter, No. 104667.

STATIONERY STOCK ON HAND JULY 1, 1914.

1 ream wrapping paper.....	\$1. 10	1,098½ reams typewriter paper.	\$924. 66
2 reams of flatcap paper.....	4. 60	5 reams letter paper.....	4. 40
1 ream of flat letter paper....	1. 25	347 reams note paper,	1,049. 62
2½ reams cap paper.....	12. 98	247 papeteries.....	122. 75
7 reams blotting paper.....	76. 95	559 tablets.....	140. 14
14 reams of white tissue paper	12. 80	2,482 Hinsdel's scratch pads..	104. 59
1,806 reams of toilet paper....	210. 69	637,740 envelopes.....	1,983. 30
1,900 manuscript covers.....	11. 02	1,100 packs blotting paper....	33. 00

LIST OF PROPERTY, ETC., IN THE POSSESSION OF THE SECRETARY OF THE SENATE
ON DECEMBER 7, 1914—Continued.

STATIONERY STOCK ON HAND JULY 1, 1914—continued.

26 hand blotters.....	\$8.32	21 ink vents.....	\$1.89
141 desk blotter holders.....	52.09	82 bottles mucilage.....	12.46
40 sheets cardboard.....	3.20	8 tubes glue.....	.80
42½ gross penholders.....	158.98	12 ink extractors.....	2.40
701 gross steel pens.....	446.13	224 typewriter brushes.....	29.08
74 rulers.....	7.78	10 glass brushes.....	1.00
178 fountain pens.....	368.00	142 bottles paste.....	24.87
150 gross lead pencils.....	599.84	243 inkstands.....	98.57
3½ gross pocket pencils.....	37.16	30 inkstand covers.....	3.00
2 dozen pencil point protectors.....	.72	69 ink pads.....	17.44
3 pencil sharpeners.....	.42	120 dozen rubber erasers.....	36.00
4 penwipers.....	.80	235 pairs shears and scissors.....	121.99
3 dozen boxes pencils leads.....	18.00	324 steel erasers.....	49.17
47 penracks.....	4.65	45 dating stamps.....	7.59
112 blank books.....	47.94	16 pen trays.....	3.06
95 loose-leaf books.....	86.27	1 desk tray.....	1.25
250 loose-leaf fillers.....	12.50	58 waste-paper baskets.....	20.39
8 loose-leaf rings.....	.40	62 desk baskets.....	28.52
566 memorandum books.....	130.89	1,177 gross rubber bands.....	533.12
3 diaries.....	1.25	40½ gross parlor matches.....	58.05
1 box quill pens.....	.25	3 boxes sealing wax.....	4.20
126 address books.....	77.39	25 dozen pieces sponge.....	20.11
327 shorthand books.....	16.72	45 sponge cups.....	1.35
24 draft and note books.....	3.64	9 portfolios.....	18.06
183 scrapbooks.....	163.26	94 patent files.....	16.52
152 letter-copying books.....	249.68	33 file boxes.....	13.10
29 letter and card cases.....	8.70	10 eyeglass cleaners.....	2.60
5 boxes keep-a-copy.....	12.50	60 key rings.....	1.80
171 letter clips.....	30.15	47 Falcon files.....	15.04
261 paper weights.....	26.76	1 B. B. file.....	.47
5 letter scales.....	9.50	15 B. B. fillers.....	4.95
295 penknives.....	294.17	1 dozen document binders.....	6.00
200 penknife cases.....	9.00	17 steel binders.....	6.46
6 paper punches.....	7.80	62 Favorite files.....	8.10
21 clipless fasteners.....	27.25	461 record and calendar	
18½ gross file laces.....	19.38	binders.....	149.20
1,955 boxes paper fasteners.....	92.20	3 card indexes.....	4.50
285 boxes eyelets.....	22.70	7 stationery cases.....	8.05
31 corkscrews.....	7.00	339 wire stick files.....	20.40
77 spools tape.....	34.29	618 balls twine.....	91.44
15 rolls adhesive tape.....	.75	12 boxes gummed tags.....	2.00
32 rolls silk tape.....	1.60	4 boxes marking tags.....	3.60
16 dozen folders and letter		7,000 shipping tags.....	5.00
openers.....	25.50	47 dozen copy cloths.....	24.95
6 bottles pounce.....	1.60	32 dozen oiled boards.....	2.56
2 pounce bottles.....	.18	79 dozen thumb tacks.....	2.37
3 coin boxes.....	.60	1 metal seal.....	.50
18 sand bottles.....	1.62	17 memorandum calendar	
6 boxes sand.....	6.60	stands (daily).....	7.14
24 pen pullers.....	.96	46 daily memorandum calen-	
25 envelope moisteners.....	2.59	dar pads.....	2.76
7 mailing tubes.....	2.45	57 eyeshades.....	4.56
233 filing awls.....	53.18	76 packs pins.....	65.31
67 mailing boxes.....	33.37	2 pin cushions.....	.50
3,265 photomailers.....	30.55	7 cases rubber type.....	3.50
22,450 sheets semicarbon paper	272.12	40 fountain-pen clips.....	.80
189 dozen typewriter ribbons.....	850.50		
48 bottles typewriter oil.....	4.32	Total.....	10,742.94
15 typewriter oilers.....	1.80	Stationery in use in Secre-	
459 bottles ink.....	91.07	tary's office.....	150.00
5 bottles indelible ink.....	1.50		